

Fair Haven Public Library  
Board of Trustees Annual Meeting  
January 7, 2025

The Meeting of the Board of Trustees was called to order at 4:05pm by President Randy Lawrence. The meeting was held via Zoom

Trustees present – Randy Lawrence, Jean Wilkinson, Eileen Sawyer, Jeannette Smith  
Library Director – Allen Tompkins

Trustees absent – Brad Dates

ADOPTION OF AGENDA – A motion was made by Jeannette, seconded by Eileen to accept the agenda. Motion carried.

ELECTION OF OFFICERS – A motion was made by Jeannette, seconded by Eileen to accept the following slate of officers for 2025:

President - Randy Lawrence

Vice President - Eileen Sawyer

Secretary - Jeannette Smith

Treasurer/Financial Officer - Jean Wilkinson

Motion carried.

SECRETARY'S REPORT – A motion was made by Jean, seconded by Eileen to accept the minutes of the Special Meeting, December 17, 2024. Motion carried.

TREASURER'S REPORT – A motion was made by Jeannette, seconded by Eileen to accept the Treasurer's Report. Motion carried.

DIRECTOR'S REPORT - Allen reported on several positives for 2024.

- Circulation continues to go well with an increase in amount of items checked out as compared to last year.
- 723 adults and children attended 76 programs during 2025.
- A new laptop was purchased to replace the existing public laptop.
- The library received Collection Development Funds of \$2,000 to be used in 2025.
- Information for the 2025 summer reading program, "Color Our World", has been received and passed along to Elaine Smith.
- An adjustment will be made to the door count, as it is not counting most children under 6 as it only counts persons over 46" tall. The door count for 2024 was 8,595. Allen will add an additional 1,000 to account for those under 46".

PRESIDENT'S REPORT – Randy reported on several accomplishments of the past year:

- The 2025 Library Budget was passed with no tax increase.
- The Village has installed a bench in front of the library and patched and painted the Children's Room ceiling.
- A workstation dedicated to early literacy has been installed thank to funds from the Auer Family Foundation.
- The several excellent programs we have offered had good community participation. Thank you to Allen for bringing these programs to the community!

OLD BUSINESS - None

NEW BUSINESS - The following meeting dates and times for 2025:

Special Meeting - February 18, 2025 - 4pm (to approve FLSS Annual Report)

Regular Meeting-Tuesday, April 1, 2025 – 4 pm

Regular Meeting - Tuesday, June 3, 2025 - 4 pm

Regular Meeting -Tuesday, October 17, 2025 – 4 pm

Special Meeting – December TBD (to approve library budget)

Members are encouraged to contact Randy at least 2 weeks prior to meetings if there is a conflict. All meetings will be held at the library. Motion carried.

A motion was made by Jean, seconded by Jeannette to adjourn the meeting at 4:32 pm. Motion carried.

Next meeting – Special Meeting on February 18, 2025 at 4 pm to approve 2024 FLLS Annual Report.

Respectfully submitted,  
Jeannette Smith, Secretary