Fair Haven Public Library

Board of Trustees Annual Meeting

January 2, 2024

The Meeting of the Board of Trustees was called to order at 1:01 by President Randy Lawrence

Trustees present – Randy Lawrence, Matt Osterhaudt, Jeannette Smith

Library Director – Allen Tompkins

Trustees excused – Jean Wilkinson, Eileen Sawyer

ADOPTION OF AGENDA – A motion was made by Jeannette, seconded by Matt to accept the agenda. Motion carried.

ELECTION OF OFFICERS – Matt has agreed to stay on as Vice President until a replacement can be found. A motion was made by Matt, seconded by Jeannette to accept the following slate of officers for 2024: President - Randy Lawrence

Vice President - Matt Osterhaudt

Secretary - Jeannette Smith

Treasurer - Jean Wilkinson

Motion carried.

SECRETARY’S REPORT – A motion was made by Matt, seconded by Jeannette to accept the minutes of the October 3 and December 19, 2023 minutes. Motion carried.

TREASURER’S REPORT – A motion was made by Jeannette, seconded by Matt to accept the Treasurer’s Report.

DIRECTOR’S REPORT - Allen reported on several positives for 2023.

Circulation has increased to above pre-pandemic levels.

630 adults and children attended 65 programs during 2023.

A new laptop was purchased to replace the existing public laptop.

The library received additional Collection Development Funds of $1,140.62 to be used in 2024.

Story hour will continue in 2024 every 2nd & 4th Tuesday at 10 am.

A program on coding has been scheduled in February with 4-H of Cayuga County.

Information for the 2024 summer reading program, “Adventure Begins at Your Library”, has been received and passed along to Elaine Smith.

PRESIDENT’S REPORT – Randy reported that the Board has welcomed two new members. A new book of regulations came out in 2023. Randy urged Board members to become familiar with the expectations of library trustees, especially the Trustee Education Policy.

OLD BUSINESS - None

NEW BUSINESS - A motion was made by Jeannette, seconded by Matt to accept the following meeting dates and times for 2024:

Tuesday, April 9, 2024 – 4 pm

Tuesday, June 4, 2024 - 4 pm

Tuesday, October 1, 2024 – 4 pm

Members are encouraged to contact Randy at least 2 weeks prior to meetings if there is a conflict.

All meetings will be held at the library. Motion carried.

The Annual Report to FLLS needs to be approved in February. A special meeting will be called at a time when a quorum can be established, possibly a remote meeting in early March. Allen will check to see if FLSS will accept a preliminary report until we meet.

A motion was made by Matt, seconded by Jeannette to adjourn the meeting at 1:56 pm. Motion carried.

Next meeting – Special Meeting in February to approve 2023 FLLS Annual Report.

Respectfully submitted,

Jeannette Smith, Secretary