

Fair Haven Library Board of Trustee's Meeting

June 6, 2023

The meeting of Fair Haven Board of Trustee's was called to order at 1:00 PM by President Randy Lawrence. Trustee's present were Matt Osterhault, Jean Wilkinson, Eileen Sawyer and Library Director Alan Thompkins. Jeanette Smith was excused. Henry and Joan Spang attended as visitors.

Randy asked for a motion to accept the agenda, Matt so moved, Jean second, motion passed unanimously. Randy welcomed new Board member, Eileen Sawyer to the Board. Randy asked for a motion to appoint Joan Spang as Secretary, Pro tem, for this meetin Matt so moved, Jean second, motion passed unanimously.

SECRETARY'S REPORT: Board Minutes April 4, 2023. Minutes were E-mailed to Trustee's in advance. Matt motioned to accept the Minutes, Jean second, motion passed unanimously.

TREASURER'S REPORT: Report was E-mailed to Board in advance. Jean will be checking with Savannah Bank so see if there is a higher rate for the CD. Alan noted that we have not received our funding from Cayuga County that is usually here in March/April. He will call to check on the \$3,500 check.

DIRECTOR'S REPORT: Alan commented on the following;

Item # 1- Circulation continues to improve from the Covid years 2019-22.

Item # 4 – Alan asked Randy to review two new policies sent from FLLS – Sexual Harassment Prevention and Collection Development

Item # 6 – We received a \$250 donation from Savannah Bank for passes for Children's Museum in Oswego for patrons to borrow.

Item #7 – Alan has prepared all programs for Summer Reading. See Attached. Elaine Smith said she will be happy to help him present. He will also look into a program using the 3-D Printer.

Item #8 – Still no word on whether the Chamber will have Pirate's Day this year.

Alan and Randy will contact Eric Otis on Village Crew to consider an outdoor faucet as requested by Volunteer gardeners. Faucet must have safety lock and shut off for draining over the winter.

PRESIDENT'S REPORT: Sexual Harassment Training for all volunteers and Trustee's is now available through FLLS website. Training sessions are @ 2 hrs, completed on-line and reported to Director when completed. Also, all Library Trustee's are required to complete 2 hrs. of continuing Education annually. Sessions will be available live on line through [www.flls.org](http://www.flls.org). There will also be a Trustee Link for pre-recorded and u-tube sessions.

Randy announced two new policies required by FLLS. Library Collection Development and Material Challenge (book banning) and Lactation Accommodation Information. Please read these policies and be ready to vote at next meeting Oct 8. See Attached

OLD BUSINESS: Matt is working on a plaque honoring all volunteers beginning 1970's allowing space to add more names.

Alan will contact Sue Saylor, Linda Clums's daughter to ask for suggestions of Linda's favorite authors - we would like to honor all her years as a volunteer and Director.

Following the roof leak in winter of 2021 and roof replacement, the ceiling in the Children's Room is in need of painting. Alan and Randy will contact Eric Otis on the Village crew.

NEW BUSINESS: Randy asked for a motion to vote on two new policies (Collection Development and Lactation Accommodation) at the Oct 3 Board Meeting. Jean so moved, Matt second, motion passed unanimously.

Randy asked Trustee's to review the Budget for 24-25 to see if we should request placement on the 2024 School Budget.

Next Meeting: Oct. 3, 2023                      1:00 PM                      Library

Randy asked for a motion to adjourn, Jean so moved, Matt second. Passed unanimously. Meeting adjourned at 2:05 PM.

Respectfully Submitted,

Joan Spang, Sec. Pro tem