

Fair Haven Library Board of Trustee's Meeting

September 28, 2022

The meeting of the Fair Haven Board of Trustees was called to order at 5:10 PM by Randy Lawrence. Trustees present were Jean Wilkinson, Randy Lawrence and Matt Osterhautd and Library Director Allen Tompkins. Joan and Henry Spang were excused. No public attended.

Randy asked for a motion to accept the agenda. Matt so moved, Jean seconded, motion carried unanimously.

SECRETARY'S REPORT: Matt made a motion to accept the minutes of the June 8, 2022 meeting, seconded by Jean, motion carried unanimously.

TREASURER'S REPORT. Motion to accept report made by Matt, seconded by Jean, motion carried unanimously.

DIRECTOR 'S REPORT:

1. Dremel 3D printer was installed and workshops held.
2. Circulation continues to go well.
3. Comptroller's Annual Update report was amended in July.
4. Summer Reading program went very well with a total of 86 children, 74 adults participating in special programs.
5. 2023 proposed budget reflects increases in gas, electric, and Polaris fees.
6. New email address at library is director@fairhavenlibrary.org.
7. United Way of Cayuga County sent 2 volunteers to help dust and organize bookshelves on August 4.
8. The library received 3 Museum Pass Kits through a joint grant with FLLS libraries.
9. New Brother printer was installed.
10. Story hour has begun for the fall with Elaine Smith.
11. FLLS installed a new stronger router.
12. New windows were installed by Village of Fair Haven. Awaiting quotes for new roof.

PRESIDENT'S REPORT: Discussion held on getting a commitment from Terry Pawlenko to be financial assistant in preparing annual report, etc. Matt will contact her. Trustee training will most likely take place in 2023. Budget discussion centered around increasing utility costs and personnel costs.

NEW BUSINESS: Motion made by Matt, seconded by Jean, to schedule a special meeting on December 14, 2022 at 11 am to adopt the 2023 budget. Motion carried unanimously.

Motion made by Matt, seconded by Jean, to adjourn meeting at 6:05 pm

Respectfully Submitted

Jean Wilkinson

Next meeting December 14, 2022 11 am

Annual meeting - January 4, 2023 5 pm