Fair Haven Library Board of Trustee’s Meeting

September 29, 2021

The meeting of Fair Haven Library Board of Trustee’s was called to order at 5:00 PM by President Henry Spang. Trustee’s present were Matt Osterhaudt, Jean Wilkinson, Randy Lawrence, Joan Spang and Director Allen Tompkins. No public attended.

Hank asked for a motion to accept the agenda, Joan so moved, Jean second, motion passed unanimously.

SECRETARY’S REPORT: Joan noted that we need to approve minutes from June 9, 2021 and Special Meeting held August 5, 2021. Jean motioned to approve both sets of minutes, Randy second, motion passed unanimously.

TREASURER’S REPORT: Jean E-mailed her report to Trustee’s prior to the meeting. There were no questions or concerns, Allen noted check from school district support usually arrives in Nov or Dec. Randy motioned to accept the report, Matt second, motion passed unanimously.

DIRECTOR’S REPORT: Allen E-mailed his report prior to the meeting – report is attached.

Item #1 Allen commented that we will receive $185 through the Cares Act which will include Zoom.

Item #3 Allen noted we are likely to hear about the Manktelow/Helming Grant in Oct.

Item #4 Allen asked for a vote to accept FLLS’s Free Direct Access Plan. Randy motioned to approve, Joan second, motion carried unanimously. Allen will E-mail FLLS following our meeting noting our approval.

Item #5 - #6 Allen said all programs will resume as participants feel comfortable.

Item #8 Allen noted that the new staff laptop for weeding can be used when another Librarian is working on the desk or it can also be substituted for the desk Polaris computer.

Item #9 Allen is actively recruiting Volunteers as several volunteers will be traveling South for the winter and some are staying home until our area is out of a Covid Red Alert zone. Allen will consider shortening hours/days to adjust to this situation as approved by State Ed/FLLS until Jan. 1, 2021. Randy made a Resolution that the Director and Board President work together on this issue.

PRESIDENT’S REPORT: Previously E-mailed to Board and submitted as written.

OLD BUSINESS: There was no old business.

NEW BUSINESS: Joan motioned we move to Executive Session – reason, Personnel. Randy second, passed unanimously. Joan motioned we Exit Executive session, Matt second, passed unanimously.

Hank stated the reason for Session was to discuss a Contractual Agreement for the Director. Randy made a motion to add one more year to Allen’s present contract at the following salary:

Year 2022 at a Salary of $15,000 Year 2023 at a Salary of $15,750

Jean second the motion, motion carried unanimously. Allen accepted the offer. Hank will draw up a contract, that will be signed by December 2021.

There was no other new business.

Next Meeting will be Jan, 5, 2022 at 5:00 PM at Fair Haven Public Library.

Joan made a motion to adjourn the meeting, Randy second, passed unanimously. Meeting adjourned at 6:00 PM.

Respectfully Submitted,

Joan Spang, Sec.