

FAIR HAVEN PUBLIC LIBRARY LONG RANGE PLAN OF SERVICE, 2020-2024

EXCELLENCE IS POSSIBLE FOR BOTH SMALL AND LARGE LIBRARIES
IT RESTS MORE ON COMMITMENT THAN ON UNLIMITED RESOURCES.

The Fair Haven Public Library **Long-Range Plan of Service 2020-2024** consists of measurable, achievable goals, objectives, and activities. The objectives and activities are reviewed and updated annually.

Management goals address:

- Funding of the library operating budget
- Compliance with minimum standards
- Training of volunteers in equipment and software use

Service goals address:

- Improved community usage of the library with an up to date collection
- Improved usage by the community members and patrons of all ages

1 Roles of the Fair Haven Public Library

Popular Materials Center. The library features current, high demand, high interest materials in a variety of formats for persons of all ages.

Preschooler's Door to Life Long Learning. The library encourages children to develop an interest in reading and learning through services for children and for parents and families.

Access to Current Technology. The library provides on-line computer access, page and picture duplication, fax and word processing capabilities.

2 Mission Statement

The Fair Haven Public Library Serves the community with popular printed, audio, video and electronic library materials; is a child's door to learning; and provides access to reference information. The mission is based on the belief that the library has something for everyone and will provide all the support available to stimulate a joy for learning in people of all ages.

3 Priorities

- 3.1 Funding
- 3.2 Library Materials
- 3.3 Staff support
- 3.4 Programs/Services
- 3.5 Automation
- 3.6 Public Relations
- 3.7 Facility

4 Goals, Objectives and Activities

Management Goals

4.1 Goal: Maximize Library Funding

- 4.1.1 Activity: Maintain established contact with New York State legislators
- 4.1.2 Activity: Maintain established contact with Cayuga County legislators
- 4.1.3 Activity: Maintain established contact with Village of Fair Haven Board
- 4.1.4 Activity: Maintain established contact with Town of Sterling Board
- 4.1.5 Activity: Continue to pursue grants to provide community participation in library programs
- 4.1.6 Activity: Network and collaborate with community groups, service clubs, municipality and The Chamber of Commerce: to provide mutually beneficial programs and events.

4.2 Goal: Continue compliance with American with Disabilities Act requirements

Service Goals

4.3 Goal: Improved community usage of the library

4.3.1 Objective: Enhance the library collection

4.3.1.1 Activity: Purchase current topics and high interest titles

4.3.1.2 Activity: Solicit monetary donations

4.3.1.3 Activity: Encourage attendance at programs

4.3.1.4 Activity: Encourage the elderly to use our services

4.3.2 Objective: Increase public awareness of library programs and services

4.3.2.1 Activity: Continue advertising in newspaper and posting online announcements

4.3.2.2 Activity: Establish Friends of the Library organization

4.3.2.3 Activity: Solicit community participation

4.3.2.4 Activity: Offer Story Hour Programs, Homeschool Programs and other programs
Including participation in annual Pirate Festival

4.4 Goal: Enhance library and learning resources

4.4.1 Objective: Enhance electronic resources and knowledge of resources available

4.4.1.1 Activity: Evaluation and weeding of collection

4.4.1.2 Activity: Maintain purchase schedule for rotation of computers and other equipment.

4.4.1.3 Activity: Train staff and patrons on usage of electronic resources and other topics to
Enhance service to library patrons.

4.4.1.4 Activity: Research and implement new and emerging technologies.

Amended and Adopted: 10/05/2020